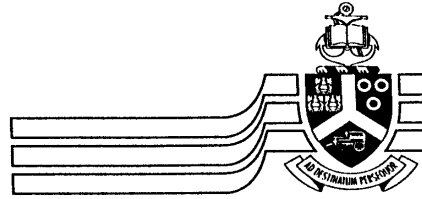




The Arbitration Foundation of
Southern Africa



University of Pretoria

ADVANCED CERTIFICATE IN ALTERNATIVE DISPUTE RESOLUTION 2010

The Arbitration Foundation of Southern Africa (AFSA) offers you an opportunity to acquire or improve your skills in South Africa's ever expanding fields of arbitration, mediation and negotiation.

After completion, you will be qualified to negotiate, mediate and arbitrate and will be familiar with the principles and processes in conflict management and dispute resolution. This unique study course is a joint venture between the University of Pretoria and AFSA and is presented by South Africa's leading practitioners.

WHO SHOULD ATTEND?

Legal practitioners, accountants, trade unions, human resources, psychologist, engineers, architects and labour practitioners, contract negotiators in all fields and business people.

CONTENT

The course consists of 4 compulsory modules and is a block release program.

Module 1: An introduction to conflict management and dispute resolution

- Understanding conflicts and disputes
- Understanding dispute resolution
- Dispute systems design

Presenter: Phil Cohen (11 – 14 May 2010) Duration: 4 days

Module 2: Consensus building processes and skills

- Negotiation (dealt with during Module 1's block release)
- Mediation
- Chairing
- Facilitation

Presenter: Phil Cohen (18- 21 May 2010) Duration: 4 days

Module 3: Arbitration

- The Arbitration Act
- Arbitration Agreements

Presenter: Charles Cohen, Michael Kuper SC (26 – 28 July 2010) Duration: 3 days

Module 4: Elective Courses

You may choose one of the following:

- **Divorce mediation** **Duration: 4 days**

With the changes to Section 33 of the Children's Act, this course is imperative to all Legal Family Practitioners, Social Workers and Psychologists.

- The break-up of the marital relationship
- Introduction to divorce mediation
- Family law
- Overview of divorce mediation in South Africa
- Parties to divorce mediation
- Divorce mediation – overview of stages
- Opening session
- Identify and narrow issues
- Options for settlement
- The Memorandum of Understanding

Presenter: Charles Cohen (30th August - 2nd September 2010)

- **Arbitration in the Construction Industry** **Duration: 3 days**

- The character of the disputes
- Conditions precedent
- Dispute adjudication boards
- ICC and the protocol-recommendations
- Case management- UNCITRAL guidelines
- Collation and presentation of evidence
- The taking of evidence

Presenter: Patrick Lane, SC (Still to confirm)

- **International Commercial Arbitration** **Duration: 3 days**

- Essential aspects of international commercial dispute resolution (cross – border disputes).
Including the history and development of such arbitral process with reference to international conventions and function of international arbitral tribunals.
An essential introduction for persons and legal practitioners advising or dealing with foreign investment, international trade, franchises and joint ventures.

**Presenters: Mervyn King SC; Michael Katz; Michael Kuper SC;
Gilbert Marcus SC and Philip Punwar (Barrister)
(13th – 15th September 2010)**

- **Labour arbitration**

Duration: 3 days

- The labour dispute resolution system
- Disputes and related processes
- The law concerning typical issues for mediation/conciliation
- The law concerning typical issues for arbitration

Presenter: Zarina Walele (4 -6 August 2010)

EVALUATION

Assessment of modules will include:

- role plays with feedback
- writing mock agreements, orders, reports and awards
- examinations/assignments

COST

The course Fee is R25 080.00 (including VAT). There are preferential rates for AFSA Founding Members. The registration fee is reduced by 10% for three or more delegates from the same company if booked at the same time.

For further information contact **Selina Tshabalala** at telephone number (011) 320 0600

Fax (011) 320 0533 or e:mail selina@arbitration.co.za

Register now for May 2010

Registration will be treated on a first-come-first-served basis.



**The Arbitration Foundation of
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(Accredited by the University of Pretoria)**

REGISTRATION FORM

The following must accompany your registration form:

- 1 50 % deposit to ensure acceptance ;
- 2 A copy of identity document;
- 3 A condensed CV;

Conditions:

- The outstanding balance is to be paid prior to commencement of third module on 26th July 2010.
- AFSA reserves the right to refuse admission to the course if payment is outstanding.
- The number of applicants is limited and acceptance of suitable candidates will be on a first-come-first-served basis.
- The course fee includes all course notes, lunches, refreshments and parking but excludes accommodation and travel costs.
- In the case of insufficient applications, AFSA reserves the right to cancel the course as such or a module. In this unlikely event, applicants will be informed and all fees will be refunded immediately.
- Unforeseen circumstances may necessitate the appointment of presenters different from the ones advertised.
- **Entry requirements:** Literate persons with a working understanding of English.
- The course is presented in English.
- A written examination and / or project (per module) is to be completed.
- The course will take place at AFSA. 1st Floor Maisels Chambers, 4 Protea Place, Sandton.
- Cancellations accepted up to 1 month prior to course commencement, but subject to a 10% administration fee. No refunds or cancellations will be allowed within 2 weeks of course commencement. Replacement delegates are acceptable.

DELEGATES ARE REQUIRED TO BE IN ATTENDANCE FOR THE FULL HOURS OF EACH BLOCK RELEASE. DELEGATES FAILING TO DO SO MAY NOT BE CERTIFIED.

PLEASE RETURN THIS FORM WITH YOUR PAYMENT TO **SELINA TSHABALALA** AT DOCEX 143 RANDBURG OR P O BOX 653007 BENMORE 2010 OR 1ST FLOOR MAISELS CHAMBERS, 4 PROTEA PLACE, SANDTON.

Telephone number: (011) 320 0600
Fax number: (011) 320 0533
e:mail selina@arbitration.co.za

APPLICATION

Indicate by marking the relevant block

Module 1: An introduction to conflict management and dispute resolution

Module 2: Consensus building processes and skills

Module 3: Arbitration

Module 4: Elective (please choose one)

- Divorce Mediation
- International Commercial Arbitration
- Labour Arbitration
- Arbitration in the Construction Industry

STUDENT INFORMATION

SURNAME: _____

FIRST NAMES: _____

NAME KNOWN BY: _____

TITLE: Prof ___ Dr ___ Mr ___ Mrs ___ Ms ___ Other _____

GENDER: Male Female

DATE OF BIRTH: ___ DD ___ MM ___ YY

HOME LANGUAGE: _____

SPECIAL DIETARY REQUIREMENTS: _____

POSTAL ADDRESS: _____

_____ code _____

RESIDENTIAL ADDRESS: _____

_____ code _____

COMPANY NAME: _____

ADDRESS: _____

DOCEX NUMBER: _____ CITY: _____

TEL NUMBER: Home: () _____

Work: () _____

Fax : () _____ Cell: _____

E-MAIL ADDRESS: _____

ACCOUNT DETAILS

METHOD OF PAYMENT

(TOTAL COST OF THE COURSE IS R25 080.00 INCL VAT)

PAYMENT OPTIONS:

Founding members of AFSA = R23 826.00 (incl. vat)

Other delegates payable on registration = R25 080.00 (incl. vat)

50% deposit and outstanding balance is to be paid prior to
Commencement of third module on the 26th July 2010

Get 5% discount for payment made in full before Friday, 30th April 2010.

Bank Deposits: Bank: Standard Bank
Branch: Sandton City
Branch code: 0181 0591
Account number: 22 038 0546

PERSON / INSTITUTION RESPONSIBLE FOR PAYMENT OF ACCOUNT

SELF **COMPANY** **BURSARY** **OTHER**

Title: _____ Initials: _____ Surname: _____

ID No: _____ VAT No: _____

Company _____

Postal Address: _____ code _____

Tel no: Home: () _____

Work: () _____

DECLARATION AND UNDERTAKING

I declare that all particulars furnished on this Registration Form are true and correct.

I have read and agree to the conditions stipulated in this registration form.

Signature of applicant: _____ Date: _____

Signature of person responsible for account: _____ Date: _____

**Advanced Certificate in ADR
(Accredited by the University of Pretoria)**

2010

Module 1: **An introduction to conflict management and dispute resolution**
(4 days)

11, 12, 13, 14 May (Tuesday – Friday)

Module 2: **Consensus building processes and skills** (4 days)

18, 19, 20, 21 May (Tuesday – Friday)

Module 3: **Arbitration** (3 days)

26, 27, 28 July (Mon - Wed)

Module 4: **Applied Study**

- **Elective 1**
Labour arbitration (3 days)
4, 5, 6 August (Wed - Friday)
- **Elective 2**
International commercial arbitration (3 days)
13, 14, 15 September (Mon - Wed)
- **Elective 3**
Divorce mediation (4 days)
30, 31 August 1, 2 September (Mon – Thurs)
- **Elective 4**
Arbitration in Construction (3 days)
Date still to confirm